



Public Health
Present. Promote. Protect.

AGENDA

**Livingston County Public Health Department
Board of Health
BOH March Meeting
Monday, March 17, 2025, 6:00 pm- 8:00 pm
LCHD Conference Room**

I. Call to Order

II. Approval of December Meeting Minutes - *Action*

[2 BOH Minutes December 2024](#)

III. Reports

A. Administrative Report

[3 FY25 Q1 Administrative Report.pdf](#)

B. Nursing Report

[4 Nursing Report March 2025.docx](#)

C. CLIA Report

See nursing report.

D. Environmental Health Report

[5 EH Report March 2025.docx](#)

E. Advisory Board Reports

a. Healthy Families

[6 HFI Advisory Board 2 19 25.docx](#)

b. Senior Services Advisory Council

[7 CCU Advisory Board Minutes 2.11.2025.docx](#)

F. Quarterly Financial Reports - *Action*

a. Public Health

[8 FY25 PH 1st Qtr.pdf](#)

b. Wellness

[9 FY25 Wellness 1st Qtr.pdf](#)

c. Kohrt Memorial Fund

[10 Kohrt 1st Qtr.docx](#)

d. Donations and Cancer Fund

IV. Old Business

- A. Drive-thru building update

V. New Business

- A. Allocation Table - *Action*

[12 FY25 Allocation Table.pdf](#)

Annual PH Administrative Reports

- a. FY24 Annual LCHD Printed Report - *Action*

[13 2024 Annual Report.pdf](#)

- b. Annual Agency Financial Report - *Action*

[14 FY24 PH Annual Financial Report.pdf](#)

- c. Annual Program Expense Report - *Action*

[15 2024 Program Expense Report.pdf](#)

- C. Annual Communicable Disease Report - *Action*

[16 2024 Communicable Disease Annual Report.pdf](#)

- D. Appointments - *Action*

- a. Appointment of Rachel Wenger, M.D. to Board of Health and to serve as the Alternate Medical Director

- E. Bylaws - Action

- a. Board of Health

[17 BOH ByLaws.docx](#)

No changes to the current ByLaws.

- b. Healthy Families

[18 HFI ByLaws.docx](#)

No changes to the current ByLaws.

- c. Senior Services Advisory Council

[19 CCU ByLaws.docx](#)

No changes to the current ByLaws.

- d. Tuberculosis Board

[20 TB ByLaws.docx](#)

No changes to the current ByLaws.

F. Fee Schedule - *Action*

[21 Fee Schedule for March.docx](#)

Approval of Environmental Health fees increase

G. Health Department Policy Review - *Action*

a. CCU

No changes.

b. Health Families Illinois

No changes.

c. Job Descriptions

No changes.

d. OSHA

No changes.

e. Personnel

[22 Personnel Manual Updated January 2025.docx](#)

Changes to 7-6 Compensatory Time Off Policy

f. Safety Data Sheets

No changes.

g. Wellness

No changes.

h. Lead

[23 Lead Case Management Policy.docx](#)

j. NEW E.H. Policy - Allowance of pet dogs in outdoor dining areas

[24 Pets In Outdoor Dining Areas.docx](#)

H. Grant Approval - New

a. Approval FY25 Livingston County Opioid Litigation Funds

[25 2025 LCHD Opioid Written Proposal.docx](#)

I. I.P.L.A.N. 2025-2030

a. Approval of I.P.L.A.N. 2025-2030 for submission and L.C.H.D. recertification

[26 Livingston County IPLAN 2025-2030 BoH Review.pdf](#)

VI. Other

A. Program Statistics

[27 Quarterly Stats 2025](#)

B. Staff Activity Reports

[28 Activity Report 1st Quarter.docx](#)

C. Statement of Economic Interest

VII. Adjourn - *Action*