

A G E N D A
BOARD OF HEALTH

December 12, 2011

7:00 P.M.

CONFERENCE ROOM

AT 310 E. TORRANCE AVE., PONTIAC

NOTE: Please enter at the ramp door on the north side of the building.

* Denotes items requiring action

- I. Call to Order by President Day
- * II. Approval of September 12, 2011 Meeting Minutes
- III. Reports
 - A. Administrative Report - MaLinda Hillman, Administrator
 - B. Nursing Report - Jackie Dever, R.N., Director of Nursing
 - C. CLIA Report - Jackie Dever, R.N., Director of Nursing
 - D. Environmental Health Report - Donnie Simmons, L.E.H.P., Director of Environmental Health
 - E. Advisory Board Reports - MaLinda Hillman, Administrator
 - 1. School Based Health Clinic
 - 2. CCU Advisory Board
 - 3. Healthy Families Advisory Board
 - * F. Quarterly/Annual Financial - MaLinda Hillman, Administrator
 - * G. Quarterly/Annual Wellness Financial - MaLinda Hillman, Administrator
 - * H. Gladys Kohrt Memorial Fund - MaLinda Hillman, Administrator
 - * I. Donation/Cancer Fund - MaLinda Hillman, Administrator
- IV. Old Business
 - A. Livingston County Health Department Budget for FY 2012
 - B. Epi- pens
 - C. Livingston County Children's Network

- * 1. PTHS SBHC Counseling Policy
- V. New Business
 - * A. Clifton Gunderson Audit Report
 - * B. Personnel Policies
 - C. Policy Review
 - * 1. Current Policies
 - a. Retention of Records
 - b. Family Case Management
 - c. Fiscal Policies
 - d. Freedom of Information Policies
 - e. Home Services
 - f. Home Nursing
 - * 2. Proposed Policies
 - a. Cottage Food Industry Policy
 - b. USEPA NPDES Permit
 - D. Allocation for FY12
 - E. Budget
 - 1. State reimbursement
 - 2. Staff
 - * F. FY2012 Board of Health Meeting Dates
 - March 12, 2012
 - June 11, 2012
 - September 10, 2012
 - December 10, 2012
- * VI. Other
- * VII. Adjourn until March 12, 2012

POSTED DECEMBER 2, 2011